

The background of the entire graphic is a light blue sky with soft white clouds. Numerous US dollar bills are shown in various stages of falling from the top. Some bills are fully visible, while others are partially cut off by the edges of the frame. The bills include \$100, \$20, and \$10 denominations.

FAST CASH NOW

Tips & Tricks of
Making
FAST Cash

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Introduction

Who doesn't want to make some fast cash? Making money in a 9 to 5 job can be a tedious process and it usually is not even enough money. You get paid by the hour, not by the tasks you do. The best way to make some real cash is to work on a freelance basis and be your own boss.

If you need a little extra cash or simply want to get out of the 9 to 5 grind then you need this ebook. I will show you how to make money right now. You will learn a variety of ways to earn some money without having to go get a college degree or even do much searching.

You will learn a little about freelancing and all the different options that are out there for you. All the information you need is right here in this ebook.

Take note that some of the works listed are **not online work**. They are mainly offline work but they are found online. You see, there are a group of people looking for you for some quick work done and are willing to part their cash for your time.

The first chapter introduces you to the types of work you can do to earn some fast money. In this chapter you will see that there is something for everyone to do to earn some fast cash. Whether you have special skills or simply just have the desire to do some work, you can make cash quickly.

The second chapter offers some helpful advice that will make it easier for you to make some good money. Included here is information about Paypal, multiple streams of income and preparing your resume. It also talks about what a freelancer is and special things you need to know when doing freelance work. Read through this part because this information is important for you to be able to get started today making money.

The rest of the ebook focuses in on the specifics in each area of work. You will find links to websites where you can get paid to do almost anything. Find your niche and put your skills to work.

I will introduce to you to a whole new idea about making money. You can control your own cash flow. Through a variety of different options you will find the right way to start earning cash today.

I want to make money NOW!

OK, I can see that you are a little impatient. ☺ I understand that you may want to make some cash, NOW. Here are some websites that you can check out and make some fast cash immediately.

The following sites are great place to find jobs for immediate cash. Some of the sites pay only once a month. You may have to check the details for each recommendation.

Take note that while they are quick cash, the amount is not a lot. Hey, \$50+ in just 2 hours is not a bad deal anyway, right?

Surveys: This is one of the fastest ways to make money online. You will be paid for as low as \$5 for a 10 minutes survey to as much as \$100 for a 1 hour survey! Not bad at all. I know of people who make a decent living just by doing surveys.

Here is one of the top-rated paid survey website:

<http://www.surveyclub.com>

This paid survey website is also well-received and accepts International members:

<https://www.surveysavvy.com>

This is a great listing of all the best survey websites:

<http://www.internetpaysurveys.com>

Craigslist: If you are looking for local jobs, Craigslist will be a good option. Go to your state/city and under the "Jobs" column there are different kinds of jobs. Go to the category that interests you the most. There is also a category name "Part-Time" and you might find some jobs that pay you immediate cash. I have seen job postings like "Need staff for IT Fair this weekend" or "Road Marshals required for this Sunday's marathon". They usually pay cash immediately.

The best thing is you might even find a NEW FULL-TIME JOB here:

<http://www.craigslist.org>

Site Point: Almost 10+ new job posting everyday. Take note that the jobs posted here seems to need more specialized skills or experience. But, the pay is much higher:

<http://marketplace.sitepoint.com/categories/looking-to-hire>

Digital Point: A great forum to find all sorts of jobs. The payout is a little low but the tasks are usually very easy to do and the payment is usually very fast. Jobs like paid to blog, paid to post, paid to write, etc are all found here:

<http://forums.digitalpoint.com/forumdisplay.php?f=102>

If you are a programmer or technically sound, go for this forum as they list works that are mainly technical:

<http://forums.digitalpoint.com/forumdisplay.php?f=103>

There is another forum on graphics design so you may want to check it out.

OK, now that you have tried out the above, may I recommend that you read the rest of the ebook so that you can have a better understanding of the different work that are available to you and how you can better equip yourself.

First, let's understand the different types of work.

Types of Work

You may wonder how it is possible to earn money fast without having to go back to school or gain experience in an industry. It really is not that difficult. The Internet has opened many doors to new ways to make money and you can take advantage of these jobs to make some fast cash.

The following sections will introduce you to several ways to make money fast. Some require special skills, but there is plenty for people who want something easy and simple to do.

Read through and find your niche. Find what interests you and go for it. Later on you will get tools and links to websites that will get you started making money today.

Writing Jobs

Writing jobs are very plentiful. There are many different options if you are interested in writing for some extra cash. Here are some of the options:

- blogging
- forum posting
- article writing

To be good at writing for money you need a good grasp on the English language. Most writing assignments are going to be for English speaking languages. You must understand English grammar and be able to write something that is coherent.

Additionally, you need to be able to research on the Internet. You will often have to write on topics given to you and you need to be able to research those topics and produce a written product that makes sense and seems as if you know exactly what you are talking about.

Some of the recommended sites that you can use for your research include:

<http://www.wikipedia.org>
<http://answers.yahoo.com>
<http://www.about.com>
<http://www.allexperts.com>

Supplies You May Need for Writing Jobs

The main supplies that you will need are a computer and Internet access. You should have a word processing program, too, as this will be where you do your work. It is also wise to have a comfortable chair as you will probably spend many hours sitting in front of your computer. You may also consider a printer to print off job details as well as paper, pens and reference books like a dictionary and the thesaurus.

Sales-Related Jobs

Sales jobs are also fairly easy to find. You can also create your own sales jobs using popular Internet businesses. Being good at a sales job requires the ability to make what you are selling attractive to others.

Usually to be successful in sales you have to be good at marketing and have a website for reference. Selling anything requires you to gain the trust of consumers so you may need to build up your image.

Sales may not be the ticket to the fastest cash, but it does offer an unlimited earning potential and is well worth inclusion here as a great way to make money.

Supplies You May Need for a Sales Job

You will need a computer and Internet connection. You will also need a website in many cases. You may need products and marketing supplies. You should also have a filing system of some kind, either a filing cabinet or a system of folders. You should also have a dedicated phone line for business calls.

Administrative/Clerical Jobs

Administrative and clerical jobs are one area where special skills may be necessary. Some jobs will require a degree or at least experience. However, there are still many opportunities for freelance work for people without skills.

Many times these types of jobs will include data entry, phone work and sometimes document creation and management. The Internet has opened many possibilities for freelance administrative work and the income potential is quite nice in this niche.

One of the most popular jobs that are available on the Internet is Virtual Assistant. Basically, a virtual assistant is someone who does all the administrative work for another person and the assistant can do them at the comfort of their home.

I know of many mothers who actually making \$500-\$800 a month just working 2-3 hours a day as a virtual assistant. While that may not be a lot but it's a good sum for the mothers who want to play a part to contribute to their family financially.

Supplies You May Need for Administrative/Clerical Jobs

You will need a well stocked desk area with a computer and Internet connection. You may also need a dedicated phone line, a printer, a fax machine and a scanner. Depending on the job you may also need some special computer programs or special equipment.

Miscellaneous Jobs

There are some jobs out there that do not fit under any special category. Some of these jobs include things you can do right in your home town to earn some fast cash.

Many jobs under the miscellaneous category are fun. You may find something here that is out of the ordinary and fits you perfectly. This section is very interesting and provides some amazing options for some instant cash, so if you need money right this minute so not skip this section.

Supplies You May Need for Miscellaneous Jobs

Since these jobs can vary greatly it hard to define what supplies you may need. However, having a computer and Internet access can always help you to find some good miscellaneous jobs.

Tips for Choosing What Type of Work To Do

With all the options it can sometimes be hard to decide what type of work to do. A great way to figure out what you would be best at doing is to do a skill inventory and then take a look at your available time, resources and equipment.

Skill Inventory

Start your skill inventory by identifying things you do well. Think about the different categories of skills. Here are some examples of skills that may be on your list:

- communication
- writing
- computer
- typing
- Internet
- sales
- record keeping
- organization
- mathematical
- dealing with people

Of course there are a lot more skills you can list, but those can get you started.

Once you have your list of skills you may want to go through and eliminate ones that are something you wouldn't want to do. For example, let's say you are really good at selling things, but that is not something you would like to do. You would cross that off the list.

You should end up with a list of skills that can lead you in the direction of what type of work would be best for you.

Other Points to Consider

Just because you would enjoy doing a certain type of work does not always mean you can do it. You have to consider the equipment you have, the other resources and your personal situation.

For example, let's say you want to do a telephone job but you have small children at home. If you can get someone to watch them while you work then this may be fine, but if they are going to be there when you work then you simply will not be able to do telephone work.

Or, if your first language isn't English, perhaps you shouldn't take up the writing jobs and if you do, you may want to have a friend who is good in English to help you proofread your work.

Before You Start - Important Information To Know

Before you get started even looking for ways to make some fast cash, there are a couple things you need to think about. Covering these details before you start trying to work will help make the process easier and more productive. You will be able to avoid common problems and make the whole process something that works best for you.

PayPal

Paypal is an online money service. Through Paypal a person can send and receive money. It is secure and is the main trusted source for payments for top businesses like eBay.

You should have a Paypal account. Many of the online jobs discussed in this ebook are going to pay through Paypal, so you will have to open an account if you want to get paid.

Paypal makes transactions secure and they protect the seller and buyer during the transaction. It also provides a simple record of your income.

To set up a Paypal account you simply go to the Paypal website and sign up. It is not a hard process and involves only a few minutes of your time. You can choose different account options.

The basic account provides you with the ability to receive and send money. You can link it to your bank account so that when you get paid you can transfer the money and have access to it. A transfer is free but it can take 3 to 4 business days. You also can choose to get a paper check by mail, but there is a small fee charged for this option.

You can choose to open a business account which lifts limits and allows you to get a debit card that can be used at ATMs or as a credit card. With a business account you get the ability for instant access to your money. However, you are charged a fee every time you receive money. Also you are charged ATM fees by Paypal and fees by the bank if you do not use a Chase ATM.

Whatever option you choose, you get a secure way to receive money and you will already be prepared for when you find a good way to make some fast cash.

Multiple Streams of Income

If you have never heard of multiple streams of income then now is the time to get educated. Multiple streams of income means you are making money from more than one source. When you want a steady stream of income you have to have multiple streams of income.

As you look through all the information in this ebook you should try not to limit yourself. Consider a few different jobs options. Also consider different types of jobs. You want to try to get a few different jobs going so that you can start making money quick and you can ensure you have a nice stream of income coming in.

Working only one job means you are limiting yourself. It is possible that you could be doing something else at the same time, which then doubles your income potential. Keep this in mind when you look over all the money making opportunities on the following pages.

Get Your Resume Ready

Not every job is going to require a resume, but it sure does not hurt to have it ready. You have to make sure that your resume really sells you and your abilities. You want your resume to really bring out your special skills and help to set you apart from others who may be trying to get the same job.

Update your resume. Make sure that you list things relevant to the industry or type of job you are going for. If you are trying to get jobs that are in different industries or that require different things then make up a few different resumes and label them accordingly.

Your resume is often your only chance to snag the job. It must be polished and professional. You want your resume to highlight your accomplishments and all the good things about you. At the same time it should down play anything that is negative or that could be considered negative.

You want to be sure to include any professional training and all past job experience. Even if it may not apply directly to the job for which you are applying. This information is useful and speaks to your work ethic and commitment level.

You have to have a good resume. It is your sales page and it can make or break your chances to get a job. Do not slack in this area or you will regret it.

Now that you have a few key pieces of advice you are ready to learn more about how to make some fast cash. The following ebook will give you all the information you need to get started making money today.

Freelancing

Freelance is the term to describe someone who is contracted to do a specific job. As a freelancer you have the freedom to work for multiple companies and you can pick and choose what tasks you want to do. You are not bound to any company.

As a freelancer you enjoy freedoms, but you also have to be a little more independent and responsible than an employee. You do not punch a time clock everyday nor do you have anyone standing over you monitoring your work. You have to set your own schedule and make sure the job get done.

As a freelancer you also do not get benefits and you do not have an employer to pay employment taxes for you. Freelancers do not have taxes withheld from their pay. As a freelancer you have to pay your own self employment taxes.

As a freelancer, though, you do get to have some tax breaks. You can write off certain equipment you use, possibly portions of your rent and utilities as well.

#1 Writing Jobs : Creative Thoughts for Cash

This chapter focuses on ways to earn money through writing. Many people mistakenly think that just because they haven't written since high school that they can not possibly make money writing.

It is a mistake, though, to skip this section without at least giving it a quick look over. You may be surprised at how easy it is to make money writing. It doesn't take scholar level writing skills. All you need are some basic skills to get you through many of these money making opportunities.

Paid to Write Sites

There are a few different websites that actually openly advertise for people to write content for them. These website usually require you to register with them and then you are given the ability to choose from topics they give you to write about. You do the research and they pay you for the completed article.

The biggest challenge about these paid to write sites are that they all have different terms and guidelines. You need to check to see how often they pay and how much they pay. You should also read through the guidelines and make sure you adhere to them.

Most websites will give you a template for delivering your article which helps make formatting the article easier, but it is still up to you to make sure you are following the guidelines or else they could refuse to pay you.

Here are some websites to check out:

<http://www.associatedcontent.com/> - Associated Content pays writers for contributing articles written on a variety of subjects. Writers are allowed to choose their own topics or from provided topics. Pay rates vary based upon the review of the article by an editor.

<http://www.constant-content.com/> - Constant Content pays writers to write a variety of requested material from clients. Writers can also write their own articles to sell through the site.

<http://www.ehow.com/> - EHow writers write how to type articles on provided subjects following a specific template.

<http://www.joinira.blogspot.com/> - Writers for IRA write 10 page reports and are paid a flat fee of \$35 per report. Writers are given three days to complete a report. The good thing about this site is that **pay is immediate upon approval of work.**

Blogs

Blogs have quickly become a popular online marketing tool. Many people, though, do not have enough time to manage and maintain their blogs. That is where you come in.

You can often find ads asking for a blog content writer. You will usually post a few blogs a week for a regular amount of money. It is usually quite easy with minimal research needed and you can make a decent amount of extra cash doing it.

You can find such jobs at:

<http://www.craigslist.org>

<http://forums.digitalpoint.com>

You can also start your own blog and make money from it. This involves using a Google product called AdSense. You simply add some coding to your blog or some blogs tie in with Google automatically. You earn a commission off the ads Google runs on your website and that is how you make money. Here is the link to set up your account with Google:

https://www.google.com/adsense/login/en_US/?sourceid=aso&subid=w-w-en_US-et-awhome&medium=link&hl=en_US&gsessionid=H3hZOWGnLhk

Some blogging networks will pay you to blog for them. They usually give you multiple ways to earn money through blogging for them. Some pay you per blog and others are automatically set up with Google so you get paid that way, too. Here are some paid blogging networks:

<http://www.today.com/> - Writers are paid \$1 per day for their blog if they published a blog that day. Writers can also earn money from the number of views their blog receives.

<http://www.payperpost.com> - This site pays you for writing ads in your blog for their advertisers. You have to have an existing blog to work for this website.

Other recommended sites to check out:

<http://www.bloggingads.com>

<http://www.buyblogreviews.com>

<http://www.printnpost.com>

One thing to note though, most of the above sites requires you to have an **existing, active blog** in order to get paid to post. So if you have been blogging for the past 3 months you will stand a very high chance to make money.

If you start your own blog go with a more popular blogging network so your blog already has exposure to a lot of traffic, making your job of getting visitors easier. Here are some popular blogging networks to get you started:

<https://www.blogger.com/start>

<http://wordpress.com/>

<http://www.blogit.com/Blogs/>

Forums – Paid to Post

Getting paid to post of forums can be one of the quickest money making writing gigs. Most paid to post websites will pay the same day via Paypal. You do not make much, with the average being .10 to .35 per post, but that adds up quickly if you have a few hours of free time to work.

To be a paid poster you need to have good English skills and be willing to sign up at various forums. You should also be familiar with the forum's topic or you will have to do a little research in order to post.

These paid posting companies usually have strict guidelines. You have to post quality posts. Simply posting a yes or no answer will not cut it. A good forum post should be at least 20 words and should be contributive to the forum. That means you have to ask intelligent questions and give intelligent answers.

Do not contradict yourself when you are doing forum posting. For example, let's say you are being paid to post in a Dog Care forum. If you have answered a question on "*How to tame a Chihuahua*", do not

post a question "*I have a Chihuahua, how do I housebreak the pet?*" in the same forum. It just doesn't seem logical.

The best way to do post in forums is to at least do a research on the topic. Normally, when you do a simple research you will be equipped with basic knowledge. In addition, you will also be filled with questions as a result of your research. Take down the questions that you may have so that you can have an inventory of contributive, "intelligent" questions to post in the forums.

With a good basic understanding from your research, you will also be able to answer some basic newbie questions that people may post in the forum. Target the sub-forums like "Beginner XX" or "Basic XX". You are most likely able to answer questions from there.

Also, if you have found any good websites during your research, take note of them too. You can recommend website resources when you are answering posts, this makes your posts very contributive in nature.

Take note that you do not break forum rules. If you do, you will not likely be paid, so make sure to read the forum rules carefully.

Here are some places to check for paid posting jobs:

<http://www.forumwizards.com/>

<http://www.paidpostingtools.com/writers.asp>

<http://www.mylot.com/about/earnings.aspx>

<http://www.wiredflame.com/topic/were-always-hiring/>

Freelance

Freelance writing opportunities take some time to find but they are well worth it. There are plenty of business people that need quality writers to work for them. They will put out ads and offer nice competitive pay for articles, ebooks, reports and various other writing projects.

Finding freelance writing gigs is the tricky part. Freelance writers are not too quick to hand out the contact information that they have for their clients because they do not want to lose them, so you have to find clients on your own.

The best way to find freelance writing projects is to go searching for them on work at home and home business websites. Here are a few of

the top work at home and home business websites that advertise writing jobs and some links to blogs that provide referrals to freelance writing jobs:

<http://www.wahm.com/>
<http://www.bizymoms.com/>
<http://www.workaholics4hire.com>
<http://www.freelancewritinggigs.com/>
<http://www.freelancewriting.com/>

You can also put a resume out there to let customers come to you. There are a few freelance websites that allow you to develop an online portfolio and advertise their services through their website. Here is a link to one site that lets you do it for free:

<http://www.gofreelance.com/>

The key to finding your first writing job is to list your specialized skills. For example, if you have a medical background, be sure to highlight that as your background skills when posting your job as a writer. This will help the potential client who may have a specific need to search and match for the right person.

There you have it – 4 different ways to make money fast by writing. You should be able to find something to do if you are a fairly decent writer. Follow the links and find out what type of writing gig suits you best. Then get writing to make some nice extra money.

#2 Sales Jobs: Products for Profits

Sales jobs are not for everyone. It does take some talent to be able to pull off a profit selling. You have to be passionate about your product and willing to tell people about it. You have to be good with words and be able to convince people they need to buy what you are selling.

Sales jobs may not be for the timid person, but for the right person they are some of the best paying jobs out there. Usually with sales jobs you are limited only by yourself. Your income potential is virtually limitless. It is all about how well you do your job.

Sales jobs are rather appealing if you want to be able to control how much you earn and you have confidence in your sales abilities. The following outlines some easy ways to get into a sales job and make money fast.

Affiliate Marketing

Affiliate marketing is something that has really taken off with the Internet. People have the ability to sell through websites meaning that starting a sales business is fairly inexpensive.

Affiliate marketing involves selling someone else's products for a commission. You also can sign other people up to sell for the company and you earn commissions on their sales as well.

Affiliate marketing is often confused with pyramid schemes. Both do have the set up of recruiting others so you can boost your profits, but the difference between the two is that with affiliate marketing you are selling an actual product. A pyramid scheme doesn't involve a product and that is why it is a scam.

There are affiliate marketing opportunities in every industry. You can even find opportunities with large, well known companies. Here is a great website that lists a variety of affiliate marketing programs for you to check out:

<http://www.affiliatescout.com/>

Direct Sales

Buying products to sell through bulk sellers allows you to sell them for a nice profit. You buy a product at a discount bulk rate and then can mark it up to make your profit. You can find many products to sell this way.

There is also selling through drop shipping. This is where you sell products without keeping an inventory. You simply make the sales and then put the order in with the company who then ships them to the customer.

Party planning is another direct sales option. Popular jobs of this type would include Avon or Tupperware. You can find many of these party planning type positions. All you need are some friends willing to host a party and you can end up making some nice cash.

Here are some great places to learn more about party planning and direct sales:

<http://www.homepartyplannetwork.com/>

<http://www.directsaleswomen.com/>

<http://www.partyplancompanies.com/>

eBay

There is no way to not mention eBay when discussing making money through sales. This Internet giant allows you to sell almost anything. People have proven they will buy almost anything if they can get a good price.

You simply open an eBay account; post your products and sit back to wait for sales. You even have the option of offering items for sale upfront without having to go through an auction.

It is free to set up your account and post items for sale. If you choose to add options to your sales page, though, that does cost and upon the sale of your item you will be billed fees. Despite these costs, eBay is still an amazing way to make some good money.

One of the fastest ways to make money in eBay is this: Take a look at your house. There will be at least 10%-20% of the items in your house that you do not want anymore. Take them, list them in eBay and make money from your items. You get to clear your mess and make money at the same time. ☺

Get to eBay's website from this link : <http://www.ebay.com/>

Domain Sales

Another online sales job is buying and reselling domain names. Domain names are basically website addresses. You buy popular names and then sell them for a profit. The key here is to buy these popular names before someone else does. You want to be on top of the trends and try to get the good names first. Then people will want the domain names and will be willing to buy them from you for a higher cost.

Here are some places where you can buy domain names:

<http://www.active-domain.com/>

<http://www.godaddy.com/gdshop/default.asp>

<http://www.buydomains.com/>

As mentioned, sales are not for everyone. Sales jobs, though, do offer some amazing income potential and are well worth consideration. Sometimes selling a good product is not too difficult. If you have the drive to succeed and are willing to work for it then sales jobs may work for you.

#3 Administration/Clerical Jobs: Typing, Filing and Office Work

Administration and clerical jobs are some of the most sought after jobs. They have plenty of perks and are usually fairly easy work. They are also work that most people are familiar with and therefore need little training to do.

Finding administrative and clerical type jobs is not an easy task. Since they are high in demand, they are hard to come by. However, it is possible to tap into some areas of the field that others may not consider so that you can find a way to make money through administrative and clerical work.

Document Typing

One of the tedious tasks of office work is typing up documents. Many offices are quite busy with other work that typing gets pushed aside until it piles up. Many offices do not have a person whose job it is to type up documents.

You can put out an ad or go around to local businesses and supply your resume with a typing fee schedule to pick up some work. This is a great market where you can meet face to face with a business owner and offer them your typing services.

You do have to sell a little and you will have to do some work to get jobs, but once you secure a few clients word will spread and you will have references so getting more work should not be difficult.

You should type up some kind of fee schedule that clearly explains your terms and conditions and your rates. You can also agree to negotiate prices with each client depending on the amount of work they provide. This can be the best option if you have no clue what to charge.

Scheduling

With an extra phone line you can start an appointment scheduling business. What you do is offer to take incoming appointment calls for local offices. You will have to be able to answer the phone during business hours. You may also wish to offer extended hours.

You will need an appointment book for each client. You will also need to stay in contact with the office staff so that you know when to schedule appointments. You should contact each client every morning to get an update on any scheduling changes.

You can also offer to take cancellations as well and to make reminder calls about appointments.

To do this type of job you must be well organized. You need to develop a portfolio of your services and show clients why your service is a good choice. They will want to see that you are professional and organized.

You will also need the proper home office equipment. You should have a computer, extra phone line with voicemail or an answering machine and a fax machine. This will enable you to be well prepared to handle the job.

Answering Service

Along the same line as an appointment scheduler, you can open an answering service. What you will do is take after hour calls for businesses. This can be a bit harder depending on what you offer your clients.

You can simply offer to take messages and deliver them immediately if they are urgent or you can work as a customer service line where you answer questions and help customers. The extent of your answering service would depend upon your abilities to help customers.

Most commonly answering services are used by doctors. Patient's call after hours with emergencies or questions that need answers before the next day of business. You take the call and page the doctor who then calls the patient back. There may be possibilities for other types of businesses too. Ask around and see what interest there is in such a service.

Webmaster

Most businesses have a website. It is almost a necessity to stay on top of the market these days. However, smaller businesses may not be taking advantage of their website the way they should.

If you have a website then you can use it as a marketing tool. Go around to small businesses in your area and show off your website.

Explain what having a website could do for the business. Then offer your services as webmaster.

The business sets up the website then you take over to manage it and make sure that it is bringing in new customers and helping the business. You can use your website management skills to help manage these websites so the small business owner, who is already quite busy, does not have to deal with it but will get the benefits of it.

Office Temp

Besides helping out businesses with phone tasks and website management, you can find many other ways to help out local businesses. Put your office skills to the test to become an office temp.

You advertise your office skills to businesses in your area and offer to fill in when they need it. You may end up making coffee runs, answering phones, typing or doing a variety of office tasks. Do not limit yourself. Offer to fill in and help in any way.

These administrative and clerical jobs are something you can do easily right where you live. You should be able to find small businesses and even larger businesses that are willing to take you up on your offer of help.

It can take a little time to get started, but once you do you will probably stay busy.

Virtual Assistant

How about combining all the above work and make even more money? This is where virtual assistant (ie VA) comes in. Virtual assistant is a big industry right now and many people are getting a chance to work at home by becoming a VA. You can get paid in almost immediately for your first job.

If done well, this could become your full-time job! This is a great option if you are thinking of running away from the mundane 9-to-5 job. I have seen many mothers who work as a VA at home and are very happy with the job.

As a VA, you should possess some basic equipment like a fax machine, telephone and perhaps a quiet room so that there are no distractions from the kids, etc.

A great article providing all the resources on how you can become a virtual assistant:

<http://www.entrepreneur.com/startingabusiness/businessideas/article71516.html>

A great place to get a job as a VA is Elance.com. As of now, as I am writing this ebook, I type in the words "virtual assistant" in the search box and I found 100+ jobs specifically looking for them!

<http://www.elance.com>

You need to pay a monthly fee, but the number of VA-related jobs available in this website is HUGE!

<http://www.virtualassistants.com>

#4 Miscellaneous Jobs: Odds and Ends that Equal Money

Sometimes there are ways to make money that fit outside conventional labeling. You have learned about writing, sales and administration and clerical jobs that you can do to make some fast cash.

Now learn about some different jobs that can also get you quick money. These “jobs” may sound a little obscure and even strange (*like Plasma Donation!*), but you may find some of them useful to get some money today.

Plasma Donation

You may not know this, but you can get paid to donate plasma. It takes only a few hours and you will get a free physical. You usually go in, sign up and donate all in the same day.

There is a limit on how many times you can donate plasma in a certain time period. You will have to check at the clinic to get the details about donation.

This is an amazing way to make some money fast. You get paid the same day and you can earn an average of about \$35 per donation.

Impromptu Business Ventures

Sometimes all it takes is a little creative thinking and you can earn some fast cash right away. Find a need and meet it. For example, if you notice that local buildings seem to have dirty storefront windows then find the owner and see if you can wash them.

All that you need to do is just: Ask. You will be surprised how many people are looking for you to do a job. ☺

You can find all sorts of needs if you only go looking for them. Perhaps there is a local festival this weekend; put out a babysitting ad to watch kids for the evening hours so parents can have a night out.

It is fairly easy to find a variety of ways to take advantage of a need that is not being met. Just keep your eyes open and think creatively. You can make some fast cash today when you put your mind to it.

Welcome Wagon

Another great business to start up is as a welcome wagon for new residents. The way to make money with this is done through the information you provide to new residents.

You will want to put together a welcome package. Ask around for donations from local businesses. They will often give you pencils, pens, magnets and other promotional items. At the same time ask them if they would like to be on your resource list. Explain that you are compiling a list of local businesses as a resource for new residents.

Each business on your list will pay a fee to be included. This is how you make your money. It is pretty simple and requires updating only about once a year. Plus new residents will be grateful for your help.

Proofreading and Editing

This may fall under the writing section, but it is here because it is not so much about writing as it is about management. You can offer freelance proofreading and editing services.

If you spend a lot of time online you have probably recognized many websites that could use these services. Sometimes people fail to proofread their content on their website and it results in errors. Other times people simply do not have the skills to know something is wrong.

You can offer your services for a low rate and proofread and edit websites for businesses. You can offer a report at the end documenting changes you made or changes you suggest.

This could be a great business once you start getting customers. It is a useful service that many business owners would gladly pay for.

Give Advice

This is my favorite section. I mean, you are PAID for giving advice. Isn't that good? Here's what I mean...

There are a few websites out there that let you create an account and sell your services as an expert. You can give advice on any topic that you are knowledgeable in. Many times you do not need a degree. Sometimes practical experience is better than a degree. What you need

to do is to be able to give advice that is clear and helpful so that it is good enough for you to get paid.

You can do tarot readings, give relationship advice, offer parenting advice or give advice on almost any topic as long as you have some experience to back your services up. People want you to at least know something about your topic.

Usually these companies will allow you to give advice on the phone, through a chat room online or thorough email. Some of the websites are more professional advice in nature while some are mainly academic. If you are a professional in certain fields or a teacher, you will definitely find this workable for you. It can really be a great way to earn some fast cash.

Some of the recommended companies include:

<http://www.liveperson.com>

<http://www.bumperbrain.com>

<http://www.bitwine.com>

<http://www.ether.com> (*Recommended!*)

The following sites cater for more academic advice. (*Yes, students paying YOU for answers!*)

<http://www.studentoffortune.com>

<http://www.studentquestions.com>

Visit the above sites, sign up for some of them and try them out. This is a great way to make money!

A Quick Warning

When you are looking for ways to make fast cash it can sometimes be tempting to go for offers that seem too real to be true. Many times these turn out to be scams and you should avoid them at all costs.

Here are some obvious signs to look for that is an immediate clue that something is a scam:

- Never pay for information or work supplies. The only time you should ever pay is for products or for a start up kit that includes product samples and business tools that you need and in that case only do so if the business is something you know to be legitimate.
- Avoid companies that do not tell you how you make money with them. If they are vague then they are probably hiding something.
- Do not let someone talk you into a job. Many times when someone is trying to recruit you that mean they are selling you on the idea and that could mean a scam.
- If you can not get answers to questions then you need to ask more questions and get answers. Check outside sources if you must. A company that won't be upfront with you is likely trying to scam you.

Scams cost you money and time. They can really cause you a lot of trouble, too. Some scams are even illegal and can get you into legal troubles. It is best to always check out a job or business offer before you get into it.

Protecting yourself from scams

There are some precautions that you can practice if you are taking a work from someone for the first time. While they are not 100% fool-proof, you should be able to find yourself lesser prone to scams.

- Check their credentials: If the person giving you the work is someone with good credentials, you should be safe. For example, if you are getting a work from forum and that person is having 1000+ posts in his profile, chances that this person is trustworthy. You see, not many people want to waste their 1000+ posts by lying or scamming. It's bad for their reputation.

Another way to check is to see their reputation. Some forums have reputation score tagged to the user. That is a good indication too.

- Check their feedback: Feedbacks are a great way to know if he is trustworthy. If the person has over 10-20 feedback, it should signal some safe transaction.
- Ask for deposit before starting the work: If the work is big enough (eg. \$50 and above), you can ask for a deposit. A small \$20 would be enough to show that the person is serious to give you the work. If the amount is too small (eg. \$10 for forum posting), this may not work that well.
- Set milestone payment: If the work can be done in stages, do stage one work first and get the first installment. If the person pays up, you can carry on with stage two and so on.

Conclusion

As you have learned there are plenty of ways to earn some fast cash today. You should use the resources in this ebook to help you find the right type of job and to help you figure out how to get the job.

With some work and a little time you can possibly make some extra cash today. With many of the ideas in this book you will earn money within the week.

Fast cash ideas are great for everyone. If you need some extra cash or if you are a stay at home mom just looking to add a little cash to the family budget, then you need to get out there and try out these great ideas. You may surprise yourself at just how successful you can be when you work hard.

All of the websites given in this ebook are free resources and free jobs. You should never pay to work at home or to make money. The only payment you should ever make is in a business venture where you must buy supplies or products to sell. Other than that, never pay someone to work for them.